

Woolwich Polytechnic
School for Girls

A guide for Year 7 Students

Head of Year

Starting at a secondary school can be a little nerve-wracking, but it's also an exciting opportunity to get to know new people, to make new friends and to study new subjects. As your Head of Year, I'm very excited to meet you, to get to know you and to help make your move to WPSfG as happy, as exciting and as successful as possible. You are unique, in terms of your strengths and your areas for growth, your identity and your ambition; and it's my job to help you grow into the best person you can be. You are also unique in the sense that you will be the first year group to start at WPSfG. You will be the young women that help to build a school where anyone and everyone has the opportunity to thrive, to show excellence and to achieve success. Before I get to know you all properly in September, I will leave you with a quote from Socrates:

"The secret of change is to focus all of your energy not on fighting the old, but on building the new"

I hope you are as excited as I am about the journey we are going to go on, I hope that I can help to reassure you about any worries you may have and I look forward to building our new school together with you.



Mr Leadbetter



Head of Pastoral Care

As the Head of Pastoral Care, my job is to ensure that all students at WPSfG are happy, healthy and safe whilst thriving in school too. I will support all the staff in the school to make sure that we give you any help that you might need at any time. I firmly believe in our school values; Leadership, Excellence and Resilience, and I want to be certain that all students are given the opportunity to become the very best that they can be, both as individuals and as part of the wider community. Some students may need some extra help and guidance to get there, some may thrive from day one; you are all different and we will do our best to support you to achieve.

I hope that this has given those of you who are a little nervous some reassurance. Secondary school is not as scary as you think it might be and we will do our best to make it as exciting for you as possible!

Remember, you are our founders, the first year group at WPSfG, and you will always be very special to us!



Ms Smith



Poly and Proud

We expect all of our students to be the best version of themselves, this will show that you are Poly and Proud. In order to do this, you will always need to keep to our three school rules:

Be Ready

Be Respectful

Be Responsible

And always demonstrate our values:

Leadership

Resilience

Excellence

How you can meet these expectations:

- ✓ You will have excellent attendance and punctuality to school and will receive rewards for it each term.
- ✓ In lessons, you will work hard to make the most progress possible and rise to any challenge given; you will not give up when something is tough.
- ✓ You will bring the correct books and equipment for each day (e.g. PE kit).
- ✓ You will always carry a reading book with you and read at home for at least 30 minutes every day.
- ✓ You will use your contact diary to record your homework, complete it all on the day it is set, and hand it in on time.
- ✓ You will look after any books or equipment that is given to you to use as if they are your own. You will not graffiti on or damage any school property in any way.
- ✓ You will always behave like a leader – in classrooms, in corridors, in the playground and anywhere else that you go – both in and out of school time.
- ✓ You will be kind and caring towards others.
- ✓ If you are struggling with anything, you will seek help. Ask a member of staff, a family member or look online for support.
- ✓ You will follow instructions the first time, every time.

Timings of the school day

School starts at 8.15am each day, you are expected to be in the playground for line up at 8.10am.

| | |
|-----------------|------------------------------|
| 8.15 – 8.40am | Line up then AM Registration |
| 8.40 – 9.30am | Period 1 |
| 9.30 – 10.20am | Period 2 |
| 10.20 – 10.35am | Break |
| 10.35 – 11.25am | Period 3 |
| 11.25 – 12.15pm | Period 4 |
| 12.15 – 12.55pm | Lunch |
| 12.55 – 1.45pm | Period 5 |
| 1.45 – 2.35pm | Period 6 |
| 2.35 – 2.45pm | PM Registration |

What do you need to bring?

On the first day, as well as wearing your full school uniform, you will need to bring a school bag (black rucksack) that is big enough to fit your school books in it. You should also bring the following:

- A scientific calculator
- A reading book
- Your PE kit and trainers

You will also be given a contact diary which you then have to bring to school with you EVERY DAY. You will have your timetable in your contact diary, and this will tell you what lessons you will have each day. You will only need to bring your PE kit on days where you have PE or a sport club. You must use your contact diary every day and use your timetable to pack your bag for school each night, ready for the next day.

Your teachers will tell you if you need to bring anything specific for their subject as and when it is needed (e.g. ingredients for cooking).

Homework and organisation

You will be set homework every day and you will need to write it down in your contact diary so that you don't forget what you must do. You should be spending at least 1 hour every night completing your homework to the best of your ability. If you have slightly less homework on any evening you should revise what you have learnt previously.

At home, make sure you set aside a place where you can complete homework at a desk or table and without distraction. You shouldn't do your homework whilst sitting on your bed or in front of the TV, this isn't the right place for you to concentrate, you will not produce your best work.

You should do your homework on the day that it is set. Then, if there is something that you are struggling with or you do not understand, there will be time to speak to your teacher the next day and ask for help before it is due in. You should not be handing in your homework late under any circumstances.

You should also be reading as often as possible, for at least 30 minutes every day. You should be trying to read as many different things as possible too, fiction and non-fiction, novels and newspapers.... Anything and everything is great to build your skills and vocabulary.

Your contact diary will also have your timetable in it so that you can use it to pack your bag ready for school. You should do this before you go to bed so that you don't have to rush to do it in the morning. You should get your uniform ready the night before school too. Remember that your blazer, tie, shirt, skirt/trousers, shoes and lanyard are compulsory – you must wear them at all times! You also need to bring your contact diary to school every day and have it signed by your parents/carer every week.

It's a good idea to have your own alarm set for the time you need to get up, you should be developing good habits so that you don't have to rely on your parents or carers to get you up every day. Remember, if you are late you will get a 1 hour reset after school so you must be on time and ready.

It would be helpful if you could learn these acronyms over the holiday so that you know exactly what the staff mean when they say SLANT or STEPS once school begins.

S Sit up straight,

L Listen,

A Answer questions,

N Never interrupt,

T Track the teacher, text or speaker.

S Say.... Sir or Miss,

T Thank you,

E Excuse me,

P Please, and...

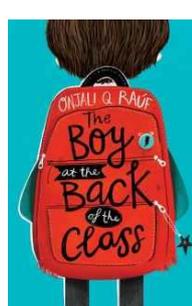
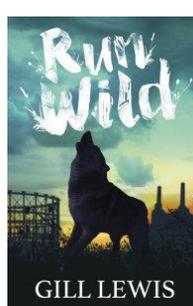
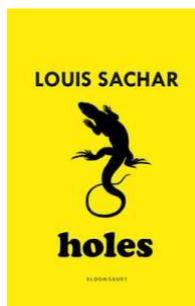
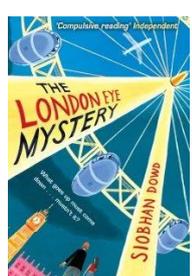
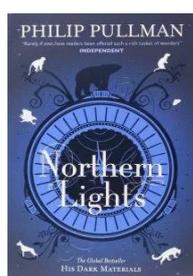
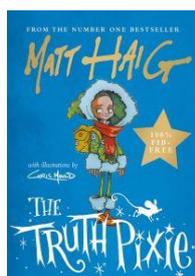
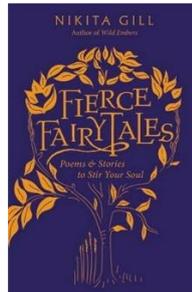
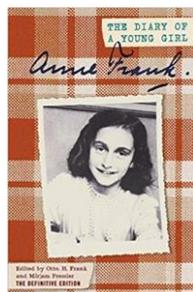
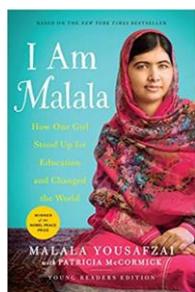
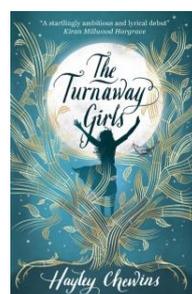
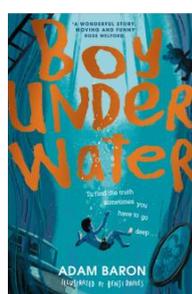
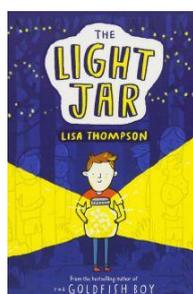
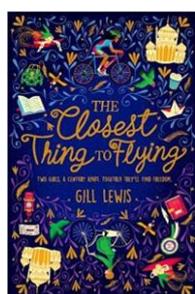
S Smile!

Recommended Reading List

At WPSfG we firmly believe that reading is one of the biggest keys to success. We highly recommend that you read as much as you can over the summer holidays and if you haven't already got a membership to your local library that you go and sign up! We would also LOVE to have your book reviews in September so that we can share them with everyone.

We have also put together a list of books that we highly recommend for you and a website that you can visit for even more ideas!

Books that you could try....



For more ideas visit: <https://thereaderteacher.com/year6fiction/>

LEARNING EMPOWERS



Woolwich Polytechnic
School for Girls

Headteacher: Ms S Kazmi

**For more information look on the school
website:**

www.woolwichpolygirls.com

**For any concerns please email Ms Smith
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