



Woolwich Polytechnic  
**School for Boys**



Woolwich Polytechnic  
**School for Girls**

LOCAL GOVERNING BOARD OF WOOLWICH POLYTECHNIC SCHOOL FOR  
BOYS AND GIRLS  
TERMS OF REFERENCE FOR THE LEARNING AND ACHIEVEMENT COMMITTEE

Reviewed: August 2020  
Approved by Governors: September 2020  
Due for review: September 2021  
Membership

The Local Governing Board shall determine and review annually at the first Learning and Achievement meeting of the school year the terms of reference and membership for the finance committee.

**Quorum No**  
Two thirds

**Chairing**  
The committee will appoint the Chair to the Learning & Achievement committee annually.

**Attendance**  
Members of the committee, the Head Teachers and the Clerk to the committee have a right to attend committee meetings. Any other member of the Trustee board may also attend, and the committee may allow other persons to attend.

**Meetings**  
The Learning & Achievement Committee shall meet at least once per term.

## **Terms of Reference**

### **Planning and Delivery**

1. To approve the Determined Admissions Policy annually.
2. To monitor and review the COVID-19 risk assessment and any changes made accordingly.
3. To monitor the implementation of the schools' SEF and advise the Trust Board on each school's development priorities.
4. To consider and review the curriculum (and other curriculum related) policy, and to receive reports from the Senior Leadership Team (SLT) and other teachers on the development of the curriculum, and to consider matters relating to the curriculum as referred to it by the Trust Board.
5. To monitor and review the implementation of the New SEND Code of Practice, impact on students with SEND.
6. To advise the Finance Board on budgetary implications of policies or decisions within the committee's remit.
7. To report to the Trust Board at its termly meetings.
8. To review, monitor and evaluate the curriculum offer.
9. To set priorities for improvement and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.

### **Assessment and improvement**

1. To monitor and evaluate the effectiveness of leadership and management
2. To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement
3. To receive regular reports from the SLT on the predicted outcomes for all students and agree targets for student achievement, progress and examination results. In particular PP and vulnerable students
4. To monitor and evaluate rates of student progress, including Pupil Premium (PP) students and any other vulnerable groups including the more able students and under achieving students.

5. To review the impact of the interventions and support for PP students, to review and monitor outcomes against the published PP strategy and to ensure that the gap is diminishing
6. To monitor and evaluate the impact of continuing professional development on improving staff performance
7. To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
8. To ensure that all children have equal opportunities.
9. To review and monitor that staff embed e-Safety and eLearning into their curriculum to support the development of safer online behaviours amongst students.

### Engagement

1. To monitor the schools' publicity, public presentation and relationships with the wider community.
2. □□To identify and celebrate pupil achievements.
3. □□To oversee arrangements for educational visits.
4. □□To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in an accessible way.

### Safeguarding

1. To monitor and evaluate safeguarding issues that have occurred
2. Support effective safeguarding practices.

### Collaboration

1. To ensure that both WPSfB and WPSfG are regularly sharing best practice
2. To oversee the process of Dynamic Convergence whereby best practice is regularly shared at a variety of levels
3. To ensure that each school has a culture of creativity and establishes new ideas which can later be shared
4. To ensure that both schools maintain a spirit of partnership and that staff recognise that they are part of the same "family" with an interest in shared success

AR/2020