



Woolwich Polytechnic
School for Boys



Woolwich Polytechnic
School for Girls

PolyMAT

Woolwich Poly School for Girls Remote Education Plan 1

Reviewed August 2021
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Remote Education Plan 1 – Individuals Self-Isolating

Important: As of 1st September 2021, students are no longer required to self-isolate due to Covid-19. This plan will therefore only be implemented in exceptionally rare circumstances.

Definition

One or more individual students are absent from school for an extended period of time (more than 3 days), as required due to self-isolation requirements, post-travel quarantine or other agreed reasons. This does not include students who are absent due to symptoms, as we assume these students may be too unwell to work remotely.

Communicating the need for this plan

Parents should contact the school indicating that a student is going to be absent for a qualifying period of time, including the number of days for which the student will be absent. This information should then be shared with all teachers who teach this student to inform them of the need for Remote Education Plan 1 to be followed for the affected classes, including checking whether the student is on the list of students for whom paper-based resources will be required.

Plan for Teachers

Objective	Measures
Students to be set work each day in a number of different subjects	Each teacher should set an assignment for the student to complete in Microsoft Teams for each day of absence. The assignment should reflect the work being undertaken in class that day.
Students should receive clear explanations of new content delivered by a teacher or high-quality video.	Assignments will include a link to resources, which may include a PowerPoint presentation, teacher-recorded video explanation, or links to online videos (such as through the Oak Academy or BBC Bitesize). In some cases, the teacher may stream the explanation portion of their lesson from the physical classroom through Microsoft Teams.
Students work will be checked by teachers.	Students should submit the work they have completed by attaching their work to the assignment and turning in to the teacher, or by completing a quiz or similar. Teachers do not have to “mark” this work or provide feedback, unless they would have been expecting to do so for those students in class, however they should check the work has been completed and communicate with the Head of Year if it has not been.

Note: if the student has SEND which would make remote education difficult, or if they have issues accessing remote education due to lack of devices etc, then teachers will be alerted to this and will be asked to provide paper-based activities that can be posted to the student instead. These should be provided to the Head of Year in bulk for the period the student will be absent from school. This should be actioned immediately and the printed work available to either post, or to be collected from the front gate, by the end of the first day of absence.

Plan for Absent Teachers

Staff who have been asked to self-isolate due to contacts or are quarantining should continue to teach their lessons from home – see the Guide for Self-Isolating Staff [here](#).

Note this no longer applies to staff who are double-vaccinated who are no longer required to self-isolate, and should continue to attend the workplace.

Plan for Students

Objective	Measures
Students to be set work each day in a number of different subjects	Students follow their normal timetable remotely. They should logon to Microsoft Teams to locate the assignments they have been set for that day, and complete the work set.
Students should receive clear explanations of new content delivered by a teacher or high-quality video.	Assignments will include a link to resources, which may include a PowerPoint presentation, teacher-recorded video explanation, or links to online videos (such as through the Oak Academy or BBC Bitesize), which the student should review before attempting the assignment. Additionally, some lessons may be streamed live from the classroom, and the student will be able to join this.
Students work will be checked by teachers.	Students should submit the work they have completed by attaching their work to the assignment and turning in to the teacher, by completing a quiz or similar.
Students will receive regular contact from the school.	Students will receive a short (5-10 minute) Teams meeting invite or phone call from their tutor or HoY regularly during their absence. They should join the meeting to discuss the work they have been doing and any issues arising.

Pastoral Care

In addition to the regular contact from HoY/ Tutor, assemblies may be streamed via Microsoft Teams, and students will be provided with the link to be able to join these from home where possible.

Any issues raised in daily contact regarding work not being set should be escalated to Emma Smith.

Any individual meetings that students should have had during that day, e.g. mentoring, counselling, therapy etc, should be arranged to take place remotely via Microsoft Teams.