



Woolwich Polytechnic  
School for Boys



Woolwich Polytechnic  
School for Girls

## Finance Manager

**Salary:** £34,884 to £40,869 dependant on experience and qualifications + study support + Excellent Benefits

**Hours:** 35 Hours per week

**Full Time:** All year round

**Start date:** ASAP

We are a small but expanding MAT, our vision is 'Success for Everyone'. There are currently two schools in the Trust, Woolwich Polytechnic School for Boys, a highly successful all-inclusive boys' school with a co-educational offer at Post 16, and the newly built Woolwich Polytechnic School for Girls, that is already making huge strides in the education arena. The schools pride themselves on a culture of high standards from staff and pupils. They are demanding yet rewarding schools where students and staff feel valued and supported.

PolyMAT is looking to appoint a Finance Manager to join its Central Finance Team in the provision of financial support across the Trust. Reporting directly to the Head of Finance to carry out day to day accounting functions in accordance with the Trust's Financial Handbook. In general, as a member of support staff to recognise and embrace the Trust's core values of Leadership, Excellence and Resilience. This is a busy role that requires the successful candidate to be able to multitask whilst maintaining strong attention to detail.

The successful candidate should have at least 3 years' experience in a finance role and be part qualified or hold a professional accountancy qualification in either AAT, ACCA, ACA, CIMA or CIPFA. You will ideally have had some school-based experience previously and knowledge of SIMs Finance system (although this is not essential as training will be provided). You should have the confidence to work in a fast-paced busy environment where you will need to multi-task and meet strict deadlines.

As a member of staff at PolyMAT, we can offer you:

- Opportunities for career progression
- A competitive salary
- Excellent professional development
- All associate staff at Polymat are enrolled in the Local Government Pension Scheme, a contributory pension scheme
- An employee assistance programme
- Season ticket loans
- Finders fees for personal introductions of staff that we employ
- Excellent catering facilities
- Professional development bonus days

PolyMAT is committed to safeguarding and promoting the welfare of children and young people and expects all trustees, staff and volunteers to share this commitment. All successful candidates will be subject to an Enhanced Criminal Record Disclosure from the Disclosure and Barring Service, along with other relevant employment checks, including overseas criminal background checks, where applicable. All new trustees, employees and volunteers will be required to undertake safeguarding training on induction, which will be regularly updated in line with statutory guidance.

The school is also committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community.

Details of the role and the application form are available on the school's website [www.woolwichpoly.co.uk](http://www.woolwichpoly.co.uk)

The closing date for applications is 14<sup>th</sup> February 2022. Interviews will be scheduled to take place shortly after.